



PLANNING & BUDGET COUNCIL MEETING AGENDA

Date: Thursday, April 25, 2024

Time: 3:30 pm

Location: Hyman 101

Voting Members	Title	Present?
Raaj Kurapati	Executive Vice Chancellor and COO-CFO	Yes
Dr. Cindy Russell	VC for Academic, Faculty and Student Affairs	Yes
Dr. Wesley Byerly	Interim VC for Research	No
Dr. Wendy Likes	Dean - Nursing	Yes
Dr. Nick Verne	Interim Executive Dean - Medicine	Yes
Dr. Reginald Frye	Dean - Pharmacy	Yes
Dr. Kristi Forman	Director of Admissions Operations	No
Paul J Koltnow	President, Faculty Senate	No
Dr. Ken Tilashalski	Executive Associate Dean - Dentistry	Yes
Dr. Charles Snyder	AVC, Student Success	Yes

Non-Voting Members	Title	Present?
Michael Ebbs	AVC, Financial Strategy	Yes
George Ninan	AVC, Financial Operations	Yes
Melissa Moore	Associate General Counsel	No
Andrew Roberts	Exec Director, Financial Planning & Budget	Yes

Approve Agenda & Minutes from Last Meeting (04.15.2024)

- **AGENDA:** A motion to approve the agenda for the meeting was made and the motion passed at approximately 3:32pm.
- **MINUTES:** No minutes were provided for approval from the 04.15.2024 meeting. They will be provided and voted on at a later meeting.



Opening Statements

- Mr. Kurapati opened the meeting by acknowledging the efforts of those in the room to quickly review and vet requests to prioritize them. He apologized that the process has been under a time-crunch this cycle due to the circumstances. He then outlined the remaining procedural steps to finalize the budget including finalizing strategic investments, which was the focus of this particular meeting.

Prioritization of Strategic Investment Requests

- Mr. Kurapati did a quick review of our overall institutional operating budget including identified gaps and actions to date. This exercise aided in providing the council context as to the approximate amount of funding available to fund any new requests.

The council then spent the remainder of the hour reviewing a comprehensive list of strategic investment requests from across the institution. This list had been previously vetted separately by two subcommittees of the PBC; one focused on academic unit requests (chaired by Dean Likes) and the other focused on administrative requests (chaired by Mr. Kurapati). The prioritized ranking of requests from each subcommittee was then consolidated into a single document with requests ranked from 1-5, with 1 being the highest priority and 5 being the lowest. Mr. Kurapati worked through the list in priority order, providing context and clarity where needed as well as clarifying funding sources for each request. In certain cases, rankings were adjusted after deliberation and the council's blessing.

The council ended deliberation after reviewing requests ranked 1-3, re-ranking items where needed. The final list to be proposed for the FY25 budget included items ranked either 1 or 2 (details of the specific



investments were later shared as part of the budget presentation made to the UTHSC Advisory Board on May 10th).

Mr. Kurapati requested a motion to approve the summarized list of requests for the FY25 budget. A motion was made by Dr. Russell and seconded by Dr. Snyder. The motion passed unanimously at 4:19pm.

Closing Statements

- Mr. Kurapati commended the council on their work to get to this point. He then reviewed next steps items for the council which included taking the next few months to deliberate and finalize a robust budget model for the institution. This conversation included discussion around potential model considerations including RCM concepts, the nuances of UTHSC funding, and the disbursement of tuition and fee revenues to each college. Mr. Kurapati also briefly touched on the topic of faculty promotion funding, stating it would be the goal to be able to fund these commitments at 100% in the future, but that the finance office would look to provide at least 50% funding in FY25.

Mr. Kurapati closed the meeting at approximately 4:33pm.