

**UTHSC Faculty Senate Executive Committee with Committee Chairs
Planning Retreat
July 26, 2009**

Minutes

Present:

<u>Officers</u>	<u>College FSEC Reps</u>	<u>Committee Chairs</u>
President Richard Nollan	Abbas Kitabchi (COM-C)	Jay Callaway (EPC)
Sec./Treas. Richard Smith	Lani Collins (CAHS)	Thad Wilson (B & B)
	Brenda Green (Lib)	Phyllis Richey (Computing)
		Martin Donaldson
	Rob Nolly (COP)	(Leg. Resources)
	Anthony Patterson (COM-C)	Tiffany Bee (Clinical Affairs)
Past-Pres. Parker Suttle	Susan Senogles (COM-B)	Fruz Pourmotabbed (Research)
	Maurice Lewis (COD)	

Guest

Absent:

Pres.-Elect LB Brown (COP)	Peg Hartig (CON)	Beth Bowman (Faculty Affairs)
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Call to order

8:19am

Announcements

Deans/VC meetings: FS President Richard Nollan to meet with Deans (Monthly) and VCs (Quarterly)
Last Deans meeting was mainly informational.

UT/UTHSC budget outlook : Flat year budget wise.

Reductions in force for staff : 32-33 on campus, letters to go out this week.
60 day notice, can leave immediately or stay and work.

Senate Responsibilities

FS President Richard Nollan handed out a booklet with the agenda, and two pages on FS responsibilities.

Basically,

FS is advisory but have a voice.

FS makes policy recommendations.

FS is body for program discontinuance.

Sometimes Administration has to (should be?) be reminded that FS are to be included.

Communication-Senators should communicate with their constituents!

The FS is our best voice for speaking with Administration.

FS representation on key campus committees is an important issue for FS (per Pres. Nollan).

Standing Committees

Chair Reports

Goals/Objectives for past year

Budgets and Benefits:

HR orientation and benefits for new hires were found to be adequate by the B&B committee.

Drafted a policy (FS approved) regarding compensation and promotion with minimum floor of 10%.

Added transparency on administrative component.

Tony Ferrara recommended as Ex officio?

Equitable compensation, salary compression etc...

Research Affairs:

Generated searchable database for campus equipment.

Post-doc handbook reviewed and approved, guidelines for leave approved.

Post-doc Insurance coverage reviewed and discussed,

Administration to pay for family coverage, PI to pay for post-docs individual coverage.

ARA funds reviewed and bridge funds.

Research strategic plan and space allocation discussed with

Research VC Rusty Johnson.

F&A rebates and policies at UTHSC need more discussion and distribution to faculty and departments. Chancellor Schwab will maintain present research incentive bonus.

Looked into equipment and biosafety form problems.

Animal per diem costs discussed with administration to see if Comparative Medicine deficit can be overcome.
UTHSC IT services discussed.
CRISP replaced by Reporter for searching funded NIH grants.

Clinical Affairs:

Faculty handbook draft and approval, main issue was tenure among clinical faculty.

Education Policy:

Honor code reviewed, some concerns remain, however solutions have not been found.

A/V consent form and policy drafted.

Legislative Resources

Involved with bringing Anthony Haynes UT office of state relations on board with UTHSC campus needs.

Legislative day on the hill was 21 April, Parker and Martin meet legislatures and people, followed up with emails and letters.

Purpose was to develop and maintain contact and open dialogue.

Martin provided a handout with a list of political officials and questions that need to be answered concerning the parameters of the legislative forum to be held on UTHSC campus in the Fall.
Date: Maybe later in September. Talk about this at the next FS meeting.

Goals/Objectives/Projects for upcoming year

Provided in separate document.

Dismissed: 12:09PM