

# *Minutes*

THE UNIVERSITY OF TENNESSEE HEALTH SCIENCE CENTER

## FACULTY SENATE

November 9, 2010

**Members present (n=38):** Airee, Anita; Baselski, Vicki; Bee, Tiffany; Bowman, Beth; Brown, Lawrence; Callaway, Joseph; Christian, James; Cole, F. Hammond; Collins, Leilani; Crim, Susan; Elberger, Andrea; Harris, Edward; Hartig, Peg; Howard-Thompson, Amanda; Jennings, Lisa; Johnson, Eldridge; Kelly, Brian P.; Kitabchi, Abbas; Lazarus, Edward; Lewis, Maurice; McDonald, Michael; Nolen, Ann; Nollan, Richard; Patterson, Anthony Lynn; Presbury, Gerald; Re, Fabio; Reddy, Avi; Richey, Phyllis; Schoumacher Robert; Stegman, Elaine; Stein, Sidney; Stekelee, Jeff; Suttle, Parker; Swanson, Joe; Webb, Sherry; Wetzell, Glenn; Wicks, Tony; Williams, J. Scott; Wilson, Thad; Zucker-Levin, Audrey

**Academic Affairs Representative:** Scheid, Cheryl

**Guest:**

**Members absent (n=49):** Adkins, Ronald; Bessoff, Joel; Bromley, Howard; Buolamwini, John; Burchum, Jacqueline; Canada, Robert; Cowan, Patricia; DeBon, Maggie; Donaldson, Martin; Green, Brenda; Hamilton, David; Harrison, Janet; Hasty, Karen; Headley, Stacey; Hicks, Wyenona; Hoehm, Mary Ellen; Hoover, Robert; Joblonski, Monica; Jones, Terreia; Jordan, Irma; Khurana, Seema; Koshy, Santhosh; Levin, Michael; Maish George; Martin, Dan; Matthew, Alexander; McKeon, Leslie; Naida, Abubakar; Nolly, Rob; Norris, Tommie; Olson, Karen; Parfenova, Elena; Pourmotabbed, Tayabeh; Rawal, Yeshwant; Sebelik, Merry; Senogles, Susan; Sharp, Marcia; Smith, Richard; Storm, Mike; Talati, Ajay; Thomas, Edwin; Timmons, Shelly; Von Hapsburg, Deborah; Wang, Junling; Woodworth, Bruce; Yataco, Jose; Zafar, Nadeem

### FACULTY SENATE MEETING

Call to order The meeting was called to order at 4:04pm

Approval of Minutes: 10/12/10 minutes unanimously approved

Announcements:

The Faculty Senate now has an office on the 2<sup>nd</sup> floor of the Hyman building. It is an office that can be used for small meetings.

Reports of Committees

- Legislative Resources – Martin Donaldson

Legislative Forum: Brandy Bivens is the new assistant to Anthony Haynes and has discussed the upcoming legislative forum with Martin. She recommended moving the forum from the beginning of December to the end of January which will allow new legislators a chance to accommodate to their new responsibilities and allow the legislature a chance to re-organize. The plan will be to bring legislators to campus, give them a tour and discuss some of the

pressing issues facing our campus. Administration will financially support this meeting which is tentatively scheduled for January 28<sup>th</sup>.

- Faculty Computing – Phyllis Richey

The IT assessment is complete. Results are expected from the WTC consulting group on Tuesday November 16<sup>th</sup>.

A CIO search committee has not yet been appointed. The IT assessment will provide insight into the needs of the campus and will assist in identifying needs for the CIO position. If you have ideas about qualifications for this position, please send them to Phyllis.

The completion date for the GEB computer lab is mid December.

Endnote is now available as a free download through the OIT site for both PC and MAC.

- Budget & Benefits – Thad Wilson

The Budget and Benefit committee met with Tony Ferrara for an overview of the budget.

Promotional Compensation Policy Proposal

The committee voted to take the Promotional Compensation Policy proposal to the University Faculty Council to make it a system policy. The FSEC reviewed the policy and approved the plan.

A motion to pass the Promotional Compensation Policy proposal along to the UTFC for consideration as a system policy was made and seconded. Vote: unanimous approval.

- Education Policy -- Jay Callaway

Reviewed policy of recording faculty lectures will be presented later in today's meeting.

The committee is working on streamlining the honorary degree policy because the timeline for graduation has changed.

- Faculty Affairs -- Beth Bowman

The upward evaluation of administrators is under development. Nov 15 the faculty will be asked to evaluate the chair level and up. The evaluation will take about 15 minutes and faculty will have about 2 weeks to complete it. The evaluation will not include administrators who have been in their position for less than one year. A section of the survey will allow you to give feedback on the survey. These inputs will be taken into consideration for next year.

After the survey is deployed, a quantitative summary will be available, individual evaluations will not be available. The person being evaluated and their supervisor will get the entire report. Aggregate information will be extracted by Chanchai McDonald's group.

- Research Affairs – Fruz Pourmotabbed

The committee continues to look at F & A distribution and other research-related issues.

- Clinical Affairs – Tiffany Bee

The clinical Affairs committee met with Dr's Susan Brewer and William Pulsinelli to talk about upcoming curriculum revisions in the COM. COM will go to a team based learning model (TBL). Students will have listened to a podcast and will attend class doing quizzes individually and as a team then discuss cases pertinent to the lecture. Students will have to come to class to get the grade from quizzes. Faculty will need time to prepare lecture and develop questions

Basic sciences classes are scheduled to change to TBL with the new students entering in August. A valuable lecture by Andrea Franks, COP can be found archived on the UTHSC website under faculty resource center April 2010. The FS discussed TBL including faculty time responsibilities. Dr. Bill Pulsinelli is leading the TBL group for the basic sciences.

## New Business

None

## Old Business

- Faculty Evaluation Manual is still being reviewed. The next review meeting will be November 16.
- Recorded Lecture Policy Proposal

The revised UTHS Policy on Recording of Faculty course Lectures was presented and read by Richard Nollan. The document was revised to include all suggestions made at last meeting. Floor was opened to comments and questions including availability of lectures to faculty, downloading the lecture onto streaming media sites, security of the lectures, changes by individual colleges. Cheryl Scheid along with Cindy Russel and Changhai McDonald will meet with the student group to discuss some faculty concerns. Some modifications were made to the proposal prior to a motion to accept the policy as amended. The motion was seconded and approved with the following vote:

Yes: 19

No: 2

Adjourn The meeting adjourned at 5:04pm

Minutes respectfully submitted by Audrey Zucker-Levin 11.10.10.