

Making an Exam Study Schedule

How to organize your time in an efficient manner.

Save the Date

- Identify your exam date. _____
 - How many days that you have available to study for your exam? _____

How Much Time

- Identify your available time to study each day leading up to the exam.
- How many longer (full) days available to study? _____
Hours dedicated to studying. _____
- How many shorter (partial) days available to study? _____
Hours dedicated to studying. _____

Practice

- Do you plan to take any practice tests or quizzes? Or using practice questions?
 - *Did you know:* Practice questions can be a great tool to simulate an exam.
 - They can assist you with your pace and timing, as well as working through any anxious feelings that you might have.

Review

- Next, identify resources that you plan to use to prepare for your upcoming exam.
 - Textbooks and supplemental resources can be tools to clean up information.
- Practice questions are a great tool to assess what you know and what could be improved upon.
 - *Tip:* Don't forget to review your practice questions as a way to review details on questions missed.
- If you wrote any notes or created a study guide, review them too.

Preparation

- Make a list of those topics that you might need to spend extra time with to solidify your knowledge.
- Likewise, identify those topics that you know really well. They can be great confidence boosters!

Implementing Your Plan

- You created your plan and implement your study schedule in advance of your exam.
- Don't forget to do one last global review for that week's material.
- Consider when you will do it, how, and what resources you might use for last minute cleaning-up of the material.