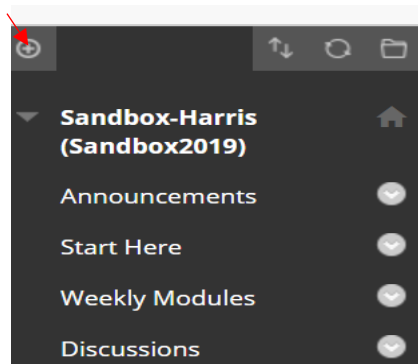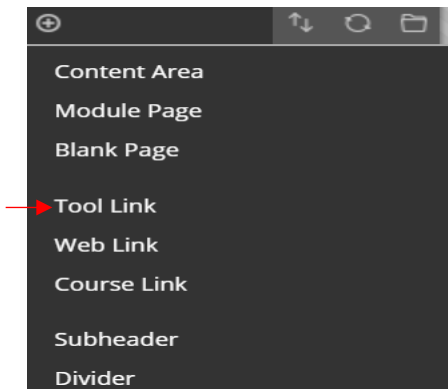**Adding the Name Coach Tool to Your Course**

1. Log into Blackboard.

2. Once you are in the course, select the + at the top left corner.

3. Select Tool Link in the drop down menu.

4. In the Tool Link box, type in a name that you would like to call the Name Coach. (If you would like to leave the name as Name Coach, you can do so. Select Name Coach from the drop down menu.

Add Tool Link

* Name:

Name Coach

Type:

Name Coach ▾

☐ Available to Users

Cancel   Submit

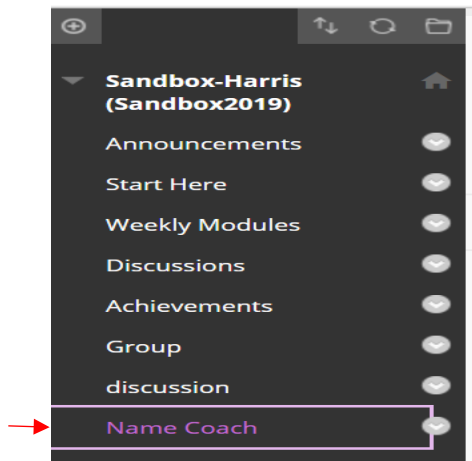5. Select the check box next to Available to Users. Select Submit.

Add Tool Link

* Name:

Name Coach

Type:

Name Coach ▾

☑ Available to Users

Cancel   Submit

6. You should now see Name Coach under your content list.

⊕   ↑↓ ↻ 🗁

▾ **Sandbox-Harris**
  (Sandbox2019)   🏠

Announcements   ⌄

Start Here   ⌄

Weekly Modules   ⌄

Discussions   ⌄

Achievements   ⌄

Group   ⌄

discussion   ⌄

Name Coach   ⌄

If you have any questions, contact the Teaching and Learning Center at tlc@uthsc.edu.